



# Behavioral Health Authorization Request Form

Visit the provider portal to submit initial authorization requests online at <https://www.myidentifi.com>

Fax completed form to: 1-800-498-8217

Phone number: 1-855-444-1661

**\* = Required Information**

**\*Requestor's Contact Name:**

**\*Requestor's Contact Number:**

<b>PATIENT INFORMATION</b>	
<b>*Member Name:</b> _____	<b>*Date of Birth:</b> _____
<b>*Member ID Number:</b> _____	<b>Member Phone Number:</b> _____
<b>*Service is:</b> <input type="checkbox"/> Elective/ Routine <input type="checkbox"/> Expedited/ Urgent <i>Select Expedited/Urgent to prevent serious deterioration in health or ability to regain maximum function.</i> <input type="checkbox"/> Extension to Authorization _____ <input type="checkbox"/> Continuity of Care Concern: _____	
<b>SERVICE TYPE</b>	
<input type="checkbox"/> Inpatient Mental Health	<input type="checkbox"/> Intensive Outpatient (IOP)
<input type="checkbox"/> Inpatient Chemical Dependency	<input type="checkbox"/> Outpatient Counseling
<input type="checkbox"/> Partial Hospitalization Admit through ER	<input type="checkbox"/> Residential Treatment Center
	<input type="checkbox"/> Community Based Services/ Case Management
	<input type="checkbox"/> Electro Convulsive Therapy
	<input type="checkbox"/> Psych Testing
	<input type="checkbox"/> Other: _____
<b>PROCEDURE INFORMATION</b>	
<b>*ICD-10 Diagnosis:</b> _____	<b>Diagnosis Description:</b> _____
<b>*CPT Code:</b> _____ <b>Units:</b> _____	<b>CPT Code:</b> _____ <b>Units:</b> _____
<b>CPT Code:</b> _____ <b>Units:</b> _____	<b>CPT Code:</b> _____ <b>Units:</b> _____
<b>* Date(s) of Service:</b> _____	
<b>PROVIDER INFORMATION</b>	
<b>Ordering Provider:</b>	<input type="checkbox"/> <i>Primary Care Physician</i>
<b>*Name:</b> _____	<b>*NPI:</b> _____ <b>TIN:</b> _____
<b>*Fax:</b> _____	<b>Phone</b> _____
<b>*Address:</b> _____	
<b>Servicing Provider:</b>	<input type="checkbox"/> <i>Same as Ordering</i> <i>Same as Facility</i>
<b>*Name:</b> _____	<b>*NPI:</b> _____ <b>*TIN:</b> _____
<b>*Fax:</b> _____	<b>Phone</b> _____
<b>*Address:</b> _____	
<b>Facility:</b>	<input type="checkbox"/> <i>N/A</i>
<b>*Name:</b> _____	<b>*NPI:</b> _____ <b>*TIN:</b> _____
<b>*Fax:</b> _____	<b>Phone</b> _____
<b>*Address:</b> _____	

**ALL REQUIRED FIELDS MUST BE FILLED IN AS INCOMPLETE FORMS WILL BE REJECTED & RETURNED.**

**COPIES OF ALL SUPPORTING CLINICAL INFORMATION ARE REQUIRED.**

**LACK OF CLINICAL INFORMATION MAY RESULT IN DELAYED DETERMINATION**

**Disclaimer:** An authorization is not a guarantee of payment. Member must be eligible at the time services are rendered. Services must be a covered Health Plan Benefit and medically necessary with prior authorization as per Plan policy and procedures.

**Confidentiality:** The information contained in this transmission is confidential and may be protected under the Health Insurance Portability and Accountability Act of 1996. If you are not the intended recipient any use, distribution, or copying is strictly prohibited. If you have received this facsimile in error, please notify us immediately and destroy this document.

<b>CARE COORDINATION</b>		
UR Department	Discharge Planner	Health Plan Care Coordinator
<input type="checkbox"/> N/A  Name: _____  Phone: _____  Fax: _____  Email: _____	<input type="checkbox"/> N/A  Name: _____  Phone: _____  Fax: _____  Email: _____	<input type="checkbox"/> N/A  Name: _____  Phone: _____  Fax: _____  Email: _____

<b>MEDICATION</b>					
Is Member on current psychiatric and or medical medications? If yes, please complete below. Use separate sheet if more space is needed.					
Medication	Dosage	Response	Medication	Dosage	Response

<b>SYMPTOM CHECK LIST</b> (Not a substitute for submitting clinical information)					
<b>Psychosis:</b> <input type="checkbox"/> Command <input type="checkbox"/> Hallucinations <input type="checkbox"/> Delusions <input type="checkbox"/> Dissociation <input type="checkbox"/> Loose Associations <input type="checkbox"/> Paranoia  <b>Anxiety:</b> <input type="checkbox"/> Panic Attacks <input type="checkbox"/> Chronic Worrying <input type="checkbox"/> Obsessive Thoughts <input type="checkbox"/> Compulsive Behaviors	<b>Safety:</b> <input type="checkbox"/> Suicidal ideation <input type="checkbox"/> Plan <input type="checkbox"/> Intent <input type="checkbox"/> Means <input type="checkbox"/> Homicidal Ideation <input type="checkbox"/> Plan <input type="checkbox"/> Intent <input type="checkbox"/> Means <input type="checkbox"/> Property Destruction <input type="checkbox"/> Aggression <input type="checkbox"/> Verbal <input type="checkbox"/> Physical <input type="checkbox"/> Fire Setting <input type="checkbox"/> Self-Harm	<b>Mood:</b> <input type="checkbox"/> Depressed Mood <input type="checkbox"/> Hypomania <input type="checkbox"/> Mania <input type="checkbox"/> Excessive Motor Activity <input type="checkbox"/> Flight of ideas <input type="checkbox"/> Grandiosity <input type="checkbox"/> Pressured Speech <input type="checkbox"/> Sleep Disturbance <input type="checkbox"/> Weight Loss/Gain <input type="checkbox"/> Hopelessness	<b>Substance Use</b> <input type="checkbox"/> Abuse <input type="checkbox"/> Dependence <input type="checkbox"/> N/A  <b>Detoxing Currently</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> CIWA Score ____ <input type="checkbox"/> COWS Score ____ <input type="checkbox"/> CINA Score ____ <input type="checkbox"/> History of withdrawal seizures <input type="checkbox"/> History of delirium tremens <input type="checkbox"/> Co-occurring medical condition *If yes, list here _____	<b>Developmental Disorders:</b> <input type="checkbox"/> Autism <input type="checkbox"/> Asperger's <input type="checkbox"/> Mental Retardation <input type="checkbox"/> Other  <b>Medication Adherence:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No If no, Name of Medication: _____ Date Last Took: _____	<b>Other Symptoms:</b> <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____  <b>Progress:</b> <input type="checkbox"/> Improved <input type="checkbox"/> Unchanged <input type="checkbox"/> Regressed

<b>CLINICAL INFORMATION</b>

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