



# Provider Notice

April 27, 2022

## Adoption of the Universal Provider Roster Template

CountyCare Health Plan is pleased to announce the adoption of the Universal Provider Template. This new template was developed by the combined efforts of IHA, HFS and IAMHP. It has been approved by HFS for immediate use for initial or Add/Change/Delete updates to practitioner and provider rosters.

**The new format is required, please discontinue use of any legacy format.**

You are encouraged to reference the applicable instruction tab before using the template. You will note that some of the fields are REQUIRED while others may be OPTIONAL. **Please complete all the REQUIRED fields and as many of the OPTIONAL fields as possible.** This data is used not only to improve claim processing, but also to populate the directories used by our members to select a practitioner or provider that best meets their needs (gender, language, location, specialty, etc.). It is also used by other practitioners in the network.

**Universal Provider Roster Template:** Download [here](#)

**Please submit all completed roster templates to** [CountyCareProviderRosterSubmission@cookcountyhhs.org](mailto:CountyCareProviderRosterSubmission@cookcountyhhs.org).

### Contact Us

If you have any questions for CountyCare, please contact your Provider Relations Representative or email us at [ProviderServices@countycare.com](mailto:ProviderServices@countycare.com). You can also call Provider Services at 312-864-8200, option 6.

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